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**Parks and Recreation**

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2728 East 171st Street  
Westfield, IN 46074  
**westfield.in.gov**

TO: Westfield Board of Works and Safety

From: Melody Jones

CC: Todd Burtron

Date: June 15, 2012

RE: Monon Phase 3 – Engineering and Design Documents

Board of Works and Safety

Westfield Parks and Recreation Department is requesting the approval to contract with VS Engineering to complete plans for Phase 3 of the Monon Trail.

This request will complete a Topographic Survey, Engineering, Design and Bidding-Project Management for drainage and paving of the Monon Trail from 161<sup>st</sup> Street north to Oak Ridge Road. This does not include the construction.

A Request for Proposal went out on April 2<sup>nd</sup> to the planning rooms. Two companies submitted proposals; DLZ and VS Engineering.

VS Engineering's base proposal is \$25,700 in addition to that we would contract with them to be the Bidding-Project Manager at an hourly rate of \$152.30/hour; not to exceed \$2,000; totaling \$27,700.

DLZ's base proposal is \$34,800 and Bidding Services not to exceed \$3,000 for a total of \$37,800.

The difference in the two proposals amounts to \$10,100.

This project will be partially funded with the remainder of the DNR State Trail Grant (\$13,846.59) and with Park Impact Fees.

**Parks and Recreation**

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